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## Remote Team Management (1-day)

This course is suitable for leaders and managers in results-driven organisations. It addresses common challenges faced by team managers - improving team effectiveness, optimising employees' performance, gaining self-awareness of their management styles and reducing the impact of stress on corporate and individual performance.

This course is focused on building and sustaining high performance in a remote team setting.

### What will you learn?

#### By the end of this course you will be able to:

- Define effective leadership behaviours of remote teams.
- Identify what remote team members need and expect from team leaders.
- Use a combination of communication channels and methods to support effective team working.
- Create and maintain motivation and team spirit within remote working environments.
- Use a number of techniques to manage and maximise the performance of remote team members.

### What you can expect to gain:

#### Defining Effective Characteristics of Remote Teams

- Defining the type of team you manage
- Identifying the challenges and opportunities of remote working
- Differentiating between static and remote teams
- Identifying the behaviours, skills and qualities of highly effective remote team leaders

#### Building a High Performance Remote Team

- Defining remote team members' expectations of their team leader
- Creating the right environment
- Engendering team spirit and trust
- Understanding the emotional, psychological and physical requirements of remote workers
- Maximising the strengths a remote team offer

#### Communication Tools and Techniques

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- Identifying and overcoming the barriers to effective remote communication
- Planning when and how often to communicate
- Selecting the right communication method
- Developing and implementing communication systems and processes using technology such as online forums and online virtual meetings

### **Managing Team Performance and Motivation**

- Creating a virtual environment to motivate the remote team
- Supporting and developing the team from a distance
- Providing effective feedback to the team and individuals
- Coaching from a distance
- Measuring team performance on an on-going basis

### **Continuing Your Development**

- Develop a personal action plan to support your return to the workplace

### **What others have said about these courses:**

*"I really benefited from this course and identified how we look at remote teams and get the very best out of them."*

- Steve Williams, Fujitsu

**To find out more about this course or to enquire about prices, training dates and locations, please contact us on **0871 237 6767** or email us at [info@arivu.co.uk](mailto:info@arivu.co.uk)**

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